

Privacy Statement

For questions please reach out to wps.tbilisi.hr@wilhelmsen.com

Tbilisi Dry Port LLC, company number 405483454, registered in Georgia respects your privacy. Privacy and the protection of your personal data is important to us and we are committed to protecting the integrity, availability and confidentiality of your personal data. This Privacy Statement outlines your rights to privacy and our commitment to safeguarding personal data. It is meant to help you understand how we process and protect your personal data. “Personal data” means any information relating to an identified or identifiable natural person (‘data subject’).

Updated,
25.09.2023

Controller

Tbilisi Dry Port processes personal data as an employer, as a supplier of services, for marketing purposes and in connection with visits to this website.

As controller, Tbilisi Dry Port processes personal data for the following main purposes:

(i) Customer and supplier information

Tbilisi Dry Port processes personal data regarding customers and suppliers as well as any third parties required for the performance of contractual obligations. This personal information may be exchanged between the various legal entities within Tbilisi Dry Port, but will not be disclosed to other businesses, unless otherwise stated in the service contracts.

The information being processed is contact information for customers and suppliers.



Personal data is stored in a separate database and deleted five years after completion of the customer relationship.

The legal basis for this processing is that the processing is necessary for fulfilling a contract or that it is in our legitimate interest to meet request and to improve our business and services and these interests are not overridden by the rights to data protection.

(ii) Marketing

Tbilisi Dry Port processes personal data for marketing purposes. This personal information may be exchanged between the various legal entities within Tbilisi Dry Port but will not be disclosed to other businesses.

Tbilisi Dry Port processes contact information of potential customers in a separate database. The information is obtained from publicly available sources, such as the websites of companies, or from direct contact with the company in question. The purpose of this processing of personal data is to promote marketing for our services and coordinate this marketing effort.

The legal basis for the above processing is that Tbilisi Dry Port has a legitimate interest in contacting potential customers to promote our services, and in our opinion this interest is not overridden by the interests of the data subject. Reference is here made to the fact that we only process contact information relating to the data subjects position at his/her employer.

Personal data relating to potential customers will be deleted within one year after they were added to the database, unless a customer relationship is established - or consent to further storage is given.

Like most websites, tbilisdryport.com uses cookies. A cookie is a small file of letters and numbers that is stored on your computer to recognize your computer at recurring visits and may contain information such as registration data, user preferences and enabling basic website functionalities. The cookie may transmit information via your browser with a purpose to authenticate or identify the user. A cookie cannot collect information from the user's computer or carry any viruses.

We at tbilisdryport.com use session, persistent and third-party cookies for statistical purposes and to optimize our service. In most browsers you can accept or reject all, or certain, cookies. By clicking 'I understand', you will consent to our cookies – enabling you to use our site to its full extent. Cookies will be used until you delete them manually or wait until they expire.

This webpage will work properly without enabling third party cookies. In most modern web browsers, you can disable third party cookies to enhance your privacy online.



Third party cookies on this site:

Name	Purpose, what data is used for	Timeframe	Third party access to data collected by cookie
Google Analytics	Application Performance, Audience Measurement, Visitor Count Tracking	Up to 540 days	Google LLC (Privacy & Terms)
LinkedIn Insights	Usage Statistics, Conversion Optimization	Up to 180 days	LinkedIn Corp (Privacy & Terms)
Squarespace	Analytics and performance	Up to 730 days	Squarespace (Privacy & Terms)

Deletion of cookies and further information

You may change your browser's settings to delete cookies that have already been set and to reject new cookies. To learn how to do it, visit the help pages of your browser:

- [Firefox](#)
- [Chrome](#)
- [Safari](#)
- [Microsoft Edge](#)
- [Internet Explorer](#)

You may also visit our website in your browser's "private" or "incognito" mode, in which case cookies will be set, and deleted when you close the browser.

(iii) Other purposes

Tbilisi Dry Port may also use personal data for other additional purposes. Any such purposes will be identified at the time of collection and we will inform you of the purpose of the processing in accordance with applicable law requirements.



Exchange and transfer

We may share your personal data within Tbilisi Dry Port to the extent necessary for the purposes described above and with third parties when such sharing is necessary to provide services.

Tbilisi Dry Port may use service providers for example for consultancy purposes, hiring services (temporary work arrangements) recruitment services, hereunder operating our job application portal, HR administration and tasks, facility services, IT services for delivering systems, security and related support, performing integrity due diligence of our business partners, processing transactions or performing statistical analysis of our services.

Tbilisi Dry Port share data with TRACE, a globally recognized anti-bribery business organisation, for the purpose of performing integrity due diligence of our business partners. For more information about purposes and categories of personal data processed by Trace, see their privacy policy - [TRACE international Privacy policy](#).

Tbilisi Dry Port will not transfer personal data to a third country outside of the EEA that does not provide adequate protection of personal data unless appropriate safeguards are applied or the transfer otherwise takes place in accordance with applicable data protection legislation. Examples of such safeguards are Binding Corporate Rules or EU Standard Contractual Clauses.

When required by law, regulation, legal process or an enforceable governmental request, we may share your personal data for legal reasons within Tbilisi Dry Port and to public authorities or governments but only to the extent we are required to do so.

Data protection

We take data protection seriously and have adopted appropriate security measures to protect your personal data against loss, misuse, unauthorized access, theft, alteration, disclosure or destruction. We will restrict access to your personal data to those who have a legitimate need for such access.

Tbilisi Dry Port will provide training to employees and third parties where relevant to promote awareness of the group's policy surrounding data protection. Tbilisi Dry Port group complies with legal requirements and avoids unacceptable legal risks.



Retention of personal data

Tbilisi Dry Port will only retain personal data as long as this is necessary for the purposes described above. When storage is no longer necessary, we will delete, destruct or anonymize the relevant personal data.

Your rights

Tbilisi Dry Port's processing of personal data is governed by the GDPR. Your rights relating to our processing of personal data are listed, inter alia, in chapter III of the GDPR.

You have the right to request access to the personal data that is being processed on your behalf and to request deletion or correction of inaccurate or incomplete personal data in accordance with applicable law requirements.

You have the right to lodge a complaint with your national data protection supervisory authority.

Changes to this Privacy Statement

We may update this Privacy Statement at any time. We encourage you to check our Privacy Statement regularly for any changes in order to stay informed about how Tbilisi Dry Port protects and uses your personal data.